



Today's date: \_\_\_\_\_ Position desired: \_\_\_\_\_

Date available to start: \_\_\_\_\_

**PERSONAL INFORMATION**

Last Name	First	Middle	Preferred Name
Email Address			
Mailing Address			Cell Phone

If you are under 18 years of age, can you provide required proof of your eligibility to work?  Yes  No

**Are you available to work:**  Full time  Part time  Short Notice  
(Check all that apply)

**Are you available to work:**  Weekends  Holidays

**Do you have a valid driver's license?**  Yes  No

**What hours are you available? (Check all that you can work)**

6am – 8 am	<input type="checkbox"/>	8 am – 10 am	<input type="checkbox"/>	10 am – 12 pm	<input type="checkbox"/>
12 pm – 2 pm	<input type="checkbox"/>	2 pm – 4 pm	<input type="checkbox"/>	4 pm – 6 pm	<input type="checkbox"/>
6 pm – 8 pm	<input type="checkbox"/>	8 pm – 10 pm	<input type="checkbox"/>	10 pm – 12 am	<input type="checkbox"/>

Scheduling notes: \_\_\_\_\_

**EDUCATION**

School	Name & Location	Did you Graduate?	Degree/Diploma
High School			
Vocational			
College			
Other			

Have you ever been convicted of a felony?  Yes  No

If yes, please explain when and for what: \_\_\_\_\_

**SPECIALIZED SKILLS:** (Please list other skills or certifications)


**EMPLOYMENT HISTORY**

Company Name	Phone
Address	Employed (format month/year) From                      To
Job title and description of work performed	Hourly pay Start                      Last
Reason for Leaving	

Company Name	Phone
Address	Employed (format month/year) From                      To
Job title and description of work performed	Hourly pay Start                      Last
Reason for Leaving	

Company Name	Phone
Address	Employed (format month/year) From                      To
Job title and description of work performed	Hourly pay Start                      Last
Reason for Leaving	

**REFERENCES: TWO PROFESSIONAL, ONE PERSONAL**

1.	_____	Phone #	Relationship
	Name		
2.	_____	Phone #	Relationship
	Name		
3.	_____	Phone #	Relationship
	Name		

The information provided in this Application for Employment is true, correct, and complete. If employed, any misstatement or omission of fact on this application may result in my dismissal. I understand that acceptance of an offer of employment does not create a contractual obligation upon the employer to continue to employ me in the future.

Signature	Date
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